WP	TASK	TASK OWNER	Week													DESCRIPTION
			1-4	5-8	9-12	13-16	17-20	21-24	25-28	29-32	33-36	37-40	41-44	45-48	49-52	
1	**Create library of high-quality questions**															A large selection of interview questions, shown to prove effective and written in a, will be sourced. Each question will be accompanied by guidance on how to ask the question and assessment criteria. These questions will be organised by b and c. An interface in our application will allow businesses to browse and search this library to quickly create d.
1.1	Kick-off meeting to discuss requirements and brief consultant	Project Manager														
1.2	Procure and collate questions to test	HR Consultant														
1.3	Design questions in format	HR Consultant														
1.4	Validate question design and test questions with test users	Product Manager														
1.5	Input questions into question bank	Product Manager														
1.6	Test questions with pilot users	Product Manager														
1.7	Write press release announcing new functionality	Product Manager														
1.8	Add functionality into marketing materials	Product Manager														
1.9	Engage sales leads to identify pilot cohort	Sales Manager														
1.10	Demo new functionality to sales leads	Sales Manager														
1.11	Project retrospective	Project Manager														
Costs	*£47611 labour, £9522 overheads, £10800 subcontractor, £910 materials, £9256 capex*															
2	**Audio, video & transcript data collection and replay**															Customers will be asked if they give permissions for a, b or c. If permitted, the d will be e and if also permitted, a f will be produced from the g. This d will be stored and made available through the h to allow i.
2.1	Kick-off meeting to discuss requirements and project plan	Project Manager														
2.2	Outline audio, video & transcript storage strategy: retention period and formats for storage	Product Manager														
2.3	Update privacy policy to cover audio, video & storage retention policy	Product Manager														
2.4	Create webpage for candidates explaining data consent, storage and usage	Software Lead														
2.5	Outline audio, video & transcript data collection consent policy	Product Manager														
2.6	Design audio, video & transcript consent form	UI/UX Designer														
2.7	Implement data collection consent form	Software Lead														
2.8	Define requirements for audio/video retrieval	Product Manager														
2.9	Design UX for audio and video replay	UI/UX Designer														
2.10	Test prototype UX for audio and video replay with pilot users	UI/UX Designer														
2.11	Design UX for audio transcript retrieval	UI/UX Designer														
2.12	Test prototype UX for audio transcript retrieval with pilot users	UI/UX Designer														
2.13	Architect audio/video replay system	Software Lead														
2.14	Architect audio transcript system	Software Lead														
2.15	Implement audio/video replay system	Software Lead														
2.16	Test audio/video replay with pilot users	Product Manager														
2.17	Inplement audio transcript system	Software Lead														
2.18	Test audio transcript retrieval with pilot users	Product Manager														
2.19	Security review and penetration testing	Security Engineer														
2.20	Write press release announcing new functionality	Product Manager														
2.21	Add functionality into marketing materials	Product Manager														
2.22	Engage sales leads to identify pilot cohort	Sales Manager														
2.23	Demo new functionality to sales leads	Sales Manager														
2.24	Project retrospective	Project Manager														
Costs	*£95221 labour, £19044 overheads, £4800 subcontractor, £910 materials*															
3	**Collect diversity and inclusion data from candidates**															When customers join a, they will be given the option to b (including, but not limited to c), either before or after the d. Customers will be presented with an explanation of why this is collected (to identify e), what it is used for, and how it is securely and confidentially stored. This data will be captured and stored in an anonymised format.
3.1	Kick-off meeting to discuss requirements and project plan	Project Manager														
3.2	Update registration with the Information Comissioners Officer to declare that we are processing protected data	Project Manager														
3.3	Identify requirements for storing diversity and inclusion data	Product Manager														
3.4	Design Diversity and Inclusion data capture experience for candidates	UI/UX Designer														
3.5	Test prototype experience for diversity and inclusion data capture	UI/UX Designer														
3.6	Achitect diversity & inclusion data capture and storage system	Software Lead														
3.7	Implement diversity & inclusion data capture and storage system	Software Lead														
3.8	Test data collection with pilot users	Product Manager														
3.9	Add functionality into marketing materials	Product Manager														
3.10	Security review and penetration testing	Security Engineer														
3.11	Write press release announcing new functionality	Product Manager														
3.12	Engage sales leads to identify pilot cohort	Sales Manager														
3.13	Demo new functionality to sales leads	Sales Manager														
3.14	Project retrospective	Project Manager														
Costs	*£47611 labour, £9522 overheads, £4800 subcontractor, £910 materials*															
4	**Experimental analysis of collected data to identify efficacy and bias improvements**															

ID	Task	Owner
4.1	Identify hypothesis to test around interview efficacy and diversity and inclusion	Product Manager
4.2	Kick-off meeting to discuss requirements, project plan and identify hypothesis to test	Project Manager
4.3	Source sample data for hypothesis testing	Software Lead
4.4	Source multiple neural network / model technology for hypothesis testing	Data Scientist
4.5	Hypothesis testing and experimentation	Data Scientist
4.6	Meeting to analyse results obtained through hypothesis testing	Project Manager
4.7	Session to discuss productinization of tests deemed to be successful	Software Lead
4.8	Design UX for surfacing new insights	UI/UX Designer
4.9	System design for production data model	Software Lead
4.10	Implement production data model	Data Scientist
4.11	Surface insights in application	Software Lead
4.12	Test data collection with pilot users	Product Manager
4.13	Add functionality into marketing materials	Product Manager
4.14	Write press release announcing new functionality	Product Manager
4.15	Engage sales leads to identify pilot cohort	Sales Manager
4.16	Demo new functionality to sales leads	Sales Manager
4.17	Project retrospective	Project Manager
Costs	*£95221 labour, £19044 overheads, £800 subcontractor, £6910 materials, £2500 travel, £5000 other*	

A series of hypotheses relating to the analysis of the data collected from a will be tested using b (e.g. c).

ID	Task	Owner
5	**Expand supported scoring systems**	
5.1	Kick-off meeting to discuss requirements and project plan	Project Manager
5.2	Identify scoring systems used by different customers and prospects	Product Manager
5.3	Design different scoring systems	UI/UX Designer
5.4	Implement diffferent scoring systems	Software Lead
5.5	Add functionality into marketing materials	Product Manager
5.6	Write press release announcing new functionality	Product Manager
5.7	Engage sales leads to identify pilot cohort	Sales Manager
5.8	Demo new functionality to sales leads	Sales Manager
5.9	Project retrospective	Project Manager
Costs	*£47611 labour, £9522 overheads, £800 subcontractor, £910 materials, £2500 travel*	

As different sectors and customers use different a in b, we will introduce c to d (e.g. e). This has been highlighted in preliminary research as something which will improve ease of adoption for new customers.